



Co-Chairs for the LeDeR Independent Advisory Group

Application Information



NHS England and NHS Improvement





Blue word glossary

Blue words:

When a word or phrase is difficult, it is in **blue writing**. The word is then explained.



This is the easy read application information to become Co-Chairs for the LeDeR Independent Advisory Group.



This document is quite long. We have split it up into different sections to make it easier to read.

You may want to read it in sections.

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1. About LeDeR Independent Advisory Group



LeDeR is about learning from the lives and deaths of people with a learning disability.



For more information about LeDeR please read our easy read policy:

<http://bit.ly/LeDeR-Policy-2021>

1. About LeDeR Independent Advisory Group



The NHS England and NHS Improvement LeDeR Independent Advisory Group is a national forum that will bring together a lot of different people, including –



People with a learning disability



People who research learning disability



Self-advocacy groups



Families and carers



Health and social care professionals

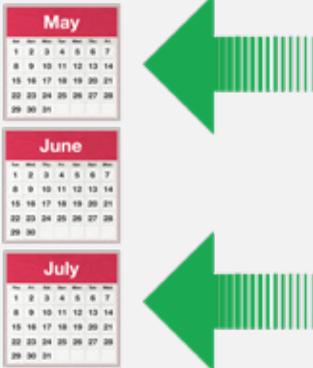


Learning Disability Organisations



They advise the NHS on things relating to the LeDeR programme.

1. About LeDeR Independent Advisory Group



The Advisory Group will meet every 2 months.



The Advisory Group will report to the **Learning Disability and Autism Health Improvement Steering Group**.



The **Learning Disability Health and Autism Improvement Steering Group** makes sure that we improve the health of people who are autistic and people who have a learning disability.

2. Making an application



Thank you for your interest in applying for the role of Co-Chair of the LeDeR Independent Advisory Group.



We are looking to appoint two people –



- **One expert by experience that has a learning disability.**



- **One other person. They might be a family carer or a bereaved family member or a person who has strong links to people who have a learning disability.**

2. Making an application



The Chairs will be equally responsible for the Advisory Group. They will share leadership.



If you wish to apply you will need to complete the application form.

You can fill it in -



On computer then send your completed application to:

england.lederprogramme@nhs.net



By hand, please email the LeDeR team:

england.lederprogramme@nhs.net

2. Making an application

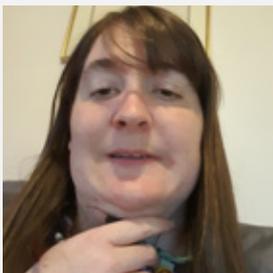


By recording yourself answering the questions and sending it to -

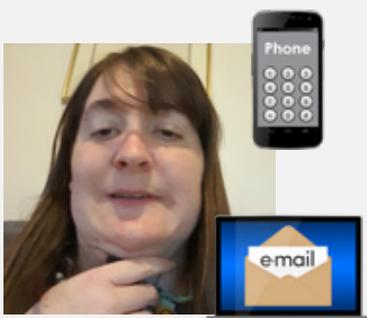
england.lederprogramme@nhs.net



If you need support writing the application form or would like to talk to someone about the role, contact us.



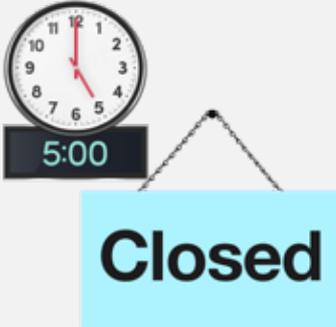
Jessica Humphreys will be able to support you to complete your application form.



Please call Jessica on **07730 376 229**

or email her on england.lederprogramme@nhs.net

2. Making an application



The closing date for applications is 5pm on Friday 29th October 2021.

3. What the role is



We are looking to appoint two Co-Chairs.



They can be experts by experience or family carers.



The Chairs will be responsible for –



- **Providing leadership to the Advisory Group**

3. What the role is



- Making sure the Advisory Group works well together



- Making sure everyone gets to have their say



- Promoting the work of the Advisory Group within the NHS and among wider partners



- Planning what the Advisory Group will talk about in each meeting

3. What the role is



- Making sure the Advisory Group are listened to when decisions about LeDeR are made.



The Chairs will need to work with the Advisory Group members to agree the things that need to be better to stop people dying too soon.



The Chairs will be appointed for 1 year.

This may be extended every year up to three years.

4. Who would make a good Co-Chair



A Co-Chair would need to show a commitment to the NHS values -



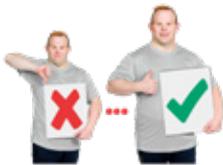
Respect and dignity



Commitment to the quality of care



Compassion



Improving lives



Working together for patients



Everyone counts

5. Diversity and equal opportunity



The NHS values and promotes **diversity**.



Diversity is about including lots of different people.

For example, people with learning disabilities and or autism or people from different ethnic groups.



The NHS wants to give everyone a fair chance.

This means giving everyone the same chance to be involved



To help us understand if we are doing this right please complete the equal opportunity monitoring form and return it with your application.

6. Pay and time commitment



The Co-Chairs of the Advisory Group will each receive £150 per day.

They will be working at least 2 days per month.



There is a change from from 1 April 2021 in how we can pay our public participants - like Advisory Group members.



The Tax Office (HMRC) says the way we pay public participation payments must change.

We will pay you into your bank account.



We must now take off tax and national insurance before you receive your payment.

This is money that the government takes from money that we earn.

6. Pay and time commitment



You will become employed for tax purposes.



This will not make you an NHS employee, but it will change how you are paid.



This won't change anything else about your role.



You might not have to pay tax if you don't earn much money.



If you earn more money you will pay tax.

6. Pay and time commitment



There is a helpline you can contact if you have any questions about the money you receive e.g. about tax or benefits.

This is run by Bedford Citizen Advice Bureau.



You can contact them by email at contractsadmin@bedfordcab.org.uk

or phone **01234 330604**



Or you could contact your local Job Centre Plus.

7. Confidentiality



Once appointed the Chairs may be given access to confidential information which must only be shown to people allowed to receive it.



Information you get during your role as Co-Chair should not be used for any purpose other than that intended.



**This document was made in
co-production with:**

Experts by experience: **people with a learning
disability** and **autistic people**

Ace Anglia: info@aceanglia.com
NHS England and NHS Improvement
